

**Building Better Neighborhoods, Inc.**  
**Minutes of**  
**Regularly Scheduled Meeting February 22, 2024 at 1:30 P.M.**

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Richard Willoughby called the meeting to order at 2:37 P.M. on February 22, 2024, at the Community Development Commission Conference Room, 1076 N. State St., Ukiah, CA 95482.

**1. Roll Call**

The recording secretary took roll call and determined there was a quorum present.

**Director Members Present:**

Dawn Deetz  
Lesli Langslet  
Gary Mirata  
Richard Willoughby

**Director Members Absent:**

Kathy Brigham

**BBN Officers:**

None

**Others Present:**

None

**CDC Employees:**

Todd Crabtree – Executive Director  
Teresa DeSimone – Deputy Director  
Josh Killion – Housing Assets Manager  
Wendy McIntire – Controller  
Joelle M. Strain – Public Service Representative

**CDC Employees Absent**

Wendy McIntire – Controller

**Members of the Public:**

None

**2. Approval of the September 14, 2023 Minutes**

Motion by Director Mirata and Seconded by Director Deetz to Approve the September 21, 2023 Minutes.

Ayes: Director Deetz, Director Langslet, Director Mirata and Director Willoughby.  
Noes: None. Abstained: None. Absent: Director Brigham

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### 3. Report of Posting Agenda

Pursuant to Government Code §54954.2, the agenda for this meeting was property posted February 15 ,2024.

### 4. Executive Director's Report and Department Reports

None

### 5. Announcements

None

### 6. Board Correspondence

None

### 7. Media/Information

None

### 8. Old Business

None

### 9. New Business

None

#### A. Discussion and Possible Action Regarding Resolution #62-24 Authorizing BBN to enter into a Forgivable Deferred Loan with CDC.

Motion by Director Langslet and Seconded by Director Mirata Authorizing BBN to enter into a Forgivable Deferred Loan with CDC.

Ayes: Director Deetz, Director Langslet, Director Mirata, and Director Willoughby. Noes: None. Abstained: None. Absent: Director Brigham

**Director Deetz made a motion to close the BBN Board meeting. Motion seconded by Director Mirata.**

### 10. Public Expression

None

### 11. Adjournment at 2:40 P.M.

  
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Lesli Langslet, Chairperson

ATTEST:

  
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Todd Crabtree, Executive Director